

REGISTRY AND PRIVACY STATEMENT / MOTOSEAL COMPONENTS OY

This is the registry and privacy statement of the Motoseal Components Oy in accordance with the Finnish Personal Data Act (sections 10 and 24) and the EU General Data Protection Regulation (GDPR). Drafted on January 30, 2025.

1. Name of the controller

Motoseal Components Oy / Business ID: FI08958918 / Isometsäntie 14, 26100 Rauma, Finland

2. Contact Person for Registry Matters

Jussi Heino / 050 529 8974 / jussi.heino@motoseal.fi

3. Name of the Registry

The company's customer and marketing register.

4. Purpose of Processing Personal Data

The legal basis for processing personal data under the EU General Data Protection Regulation is the legitimate interest of the controller (e.g. customer relationship).

The purpose of processing personal data is to communicate with customers, maintain customer relationships, marketing, etc. The data is not used for automated decision-making or profiling.

5. Contents of the Registry

The registry contains the following information: person's name, telephone number, address, email, IP adress. The information will be kept for 5 years. Customer information collected via the website feedback form in connection with product complaints is used only for handling the matter in question and contact information is not stored in the customer register. The information is kept for three (3) months or as long as necessary to handle the matter.

6. Regular Sources of Information

The information stored in the register is obtained from the customer, for example, through messages sent via web forms, email, telephone, social media services, contracts, customer meetings and other situations in which the customer provides their information.

7. Regular data transfers and data transfers outside the EU or EEA

The data is not routinely disclosed to other parties. The legal basis for processing personal data under the EU General Data Protection Regulation is the legitimate interest of the controller (e.g. customer relationship). The purpose of processing personal data is to communicate with customers, maintain customer relationships, marketing, etc. The data is not used for automated decision-making or profiling.

8. Principles of Registry Protection

The register is handled with care and the data processed by the information systems are protected appropriately. When the register data is stored on Internet servers, the physical and digital security of their equipment is appropriately ensured. The controller ensures that the stored data, as well as the access rights to the servers and other information critical to the security of personal data, are handled confidentially and only by employees whose job description requires it.

9. Right of Inspection & right to Demand Correction of Information

Every person in the register has the right to check their data stored in the register and to demand correction of any incorrect data or completion of incomplete data. If a person wishes to inspect the data stored about them or to demand correction, the request must be sent in writing to the controller. The controller may, if necessary, ask the person making the request to prove their identity. The controller will respond to the customer within the time period stipulated in the EU Data Protection Regulation (generally within one month).

10. Other Rights Related to the Processing of Personal Data

A person in the register has the right to request that personal data concerning him or her be deleted from the register ("right to be forgotten"). Data subjects also have other rights under the [EU General Data Protection Regulation](#), such as the restriction of the processing of personal data in certain situations. Requests must be sent in writing to the controller. The controller may, if necessary, ask the person making the request to prove their identity. The controller will respond to the customer within the time period set out in the EU Data Protection Regulation (generally within one month).